



Long Beach, California
City Clerk Department

Larry G. Herrera
City Clerk

Department Headquarters
333 W. Ocean Blvd.
Plaza Level
Long Beach, CA 90802
(562) 570-6101
(562) 570-6789 (fax)
(562) 570-6626 (TDD)

CANDIDATE REQUIREMENTS PRIMARY NOMINATING ELECTIONS

Candidate Eligibility.

In order to be eligible to hold the office of City Council member you must be a legally registered voter and resident of the Council District from which nominated at least 30 days immediately preceding the first day upon which candidates are permitted to file nominating petitions for such office with the City Clerk.

Residence.

No person shall be eligible for nomination for election to any office who at the time of his or her nomination and election is not a legally registered voter of the City, and shall not have been a bona fide resident of the City for at least 30 days immediately preceding the first day upon which candidates are permitted to file nominating petitions for such office with the City Clerk.

Nomination Papers.

Nomination papers may be obtained from the City Clerk Department beginning 113 days prior to election day, and must be filed with the City Clerk by 4:30 p.m. on the 88th day prior to election day. A \$200 filing fee payable to City of Long Beach is due at the time nomination papers are filed. In addition to the filing fee, a candidate shall submit a petition containing the signatures of a minimum of 20 and maximum of 30 registered voters who reside in the district in which the candidate is seeking nomination.

A nominating petition for a candidate in a district election for City Council member must be signed by a registered voter and resident of the geographical area making up the district from which the member is elected. No voter shall sign the nominating petition of any candidate for whom he cannot vote (LBMC 1.25.010).

If an incumbent does not file during the nomination period, the nomination period for that office for candidates other than the incumbent is extended to the 83rd day prior to election day.

In addition to the nomination paper, the following documents must be obtained and filed with the City Clerk in order to declare candidacy for elected office. All documents are to be submitted at the time of filing nomination documents:

- Declaration of Eligibility
- Candidate Information Form

- Nomination Paper
- Ballot Designation Worksheet (optional)
- Statement of Economic Interests Form 700
- Candidate Statement (candidate must file candidate statement or waiver stating he/she does not wish to include candidate statement in sample ballot pamphlet).
- \$200 Filing Fee
- Code of Ethics
- Statement of Acceptance or Rejection of Expenditure Limits

Campaign Disclosure Requirements.

The Political Reform Act imposes certain duties and obligations on candidates, officeholders, committee treasurers and others participating in the political process. Contact the Fair Political Practices Commission (FPPC) at www.fppc.ca.gov or call (866) 275-3772 for assistance with filing requirements.

Below is an example of the Campaign Statement Filing Schedule for the April 13, 2004 Primary Nominating Election.

| Filing Deadline | Type of Statement | Period Covered^{1/} by Statement | Method of ^{2/} Delivery |
|------------------------|---|---|--|
| January 31, 2004* | Semi-Annual | 7/1/03 – 12/31/03 | <ul style="list-style-type: none"> • Personal Delivery • First Class Mail |
| March 4, 2004 | First Pre-election | 1/1/04 – 2/28/04 | <ul style="list-style-type: none"> • Personal Delivery • First Class Mail |
| April 1, 2004 | Second Pre-election | 2/29/04 – 3/27/04 | <ul style="list-style-type: none"> • Personal Delivery • Guaranteed Overnight Service |
| April 9, 2004 | Third Pre-election (required by L. B. Campaign Reform Act) | 3/28/04 – 4/7/04 | <ul style="list-style-type: none"> • Personal Delivery • Guaranteed Overnight Service |
| 24 Hours ^{3/} | Late Contributions and Late Independent Expenditures of \$1,000 or more | 4/8/04 – 4/12/04 | <ul style="list-style-type: none"> • Personal Delivery • Telegram • Guaranteed Overnight Service • Fax |
| July 31, 2004* | Semi-Annual | 4/8/04 – 6/30/04 | <ul style="list-style-type: none"> • Personal Delivery • First Class Mail |

*When the deadline falls on Saturday, Sunday or holiday, the deadline is extended to the next regular business day. (FPPC Regulation 18116)

1. The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1 if no previous statement has been filed.
2. Personal or guaranteed overnight delivery is required for officeholders/candidates, their controlled committees, and committees primarily formed to support or oppose candidates or measures being voted upon on April 13, 2004. All others may file by first class mail.
3. The recipient of a late "in-kind" contribution must file a Late Contribution Report within 48 hours from the time the in-kind contribution is received.

Please contact the City Clerk Department if you have any questions regarding candidate qualifications.